

# Armando Ambriz

1424 S. 57th CT  
Cell: (773) 6403878  
Cicero, Illinois 60804  
Email: armandoambriz77@gmail.com

---

**OBJECTIVE:** To obtain a Part-time or Full-time position.

**PROFILE: EXPERIENCE:** Trustworthy employee who combines training in criminal justice and customer service.

**COMMUNICATION:** Bilingual professional (English, Spanish) who wins the trust of diverse people by listening and speaking in clear, concise manner.

**VERSATILITY:** Team player who takes on new roles and adapts quickly to address/solve problems.

**EDUCATION: MORTON COLLEGE** Cicero, Illinois

AS, Criminal Justice

J.Sterling Morton East High School

H.S Diploma Completed. 2010

Morton College Associates In Applied Science Degree (Law Enforcement) Completed 2017

**Developed professional skills in**

- Investigation
- Research & Analysis
- Skip Tracing
- Urban Policing
- Report Writing
- Legal Issues

**Projects**

- Developed investigative skills working with George Siebel's Cold Case Institute.
- Interviewed attorneys, and obtained permission to speak to witnesses.

**Certifications:**

- **20 Hour Basic Security Officer Course**
- **20 Hour Armed Security Officer Course**

- **FOID**
- **CPR & First Aid Card**

**Experience: Town of Cicero, Cicero, IL (2007-2009)**

**Public Work:** My job duties were to maintain The Town Cicero clean. I worked on Over Flow Garbage man and communicating with Radio Walkie-Talkies to be assigned to and address location for private property cleaning.

**H&R Block Chicago, Illinois (2010-2011)**

**Customer Service:** My job duty was to provide outstanding service to customers and helped prepare their taxes. I assisted help and made telephone calls. I also helped customer service by speaking English and Spanish. I welcomed customers' front desk and assigned customers to meet their tax professional. I opened the facility, turning off alarms and checking in opening Cash Register.

**Subway Chicago, Illinois (2011-2012)**

**Customer Service:** My job duty was to be a sandwich artist and worked as cashier. I did maintenance work. I also transferred Subway cashier money to our local bank in Downtown Chicago Clark & Lake. I also closed the facility setting alarms on.

**Warehouse Jobs Chicago, Illinois (2010-2012)**

- Picking
- Packing
- Loading
- Unloading
- Pallet Work
- Shipping & Receiving

**Brookhaven Marketplace Burr Ridge, Illinois 2012-2013**

**Customer Service:**

- Hot Foods
- Seafood
- Delivery Orders

**Monterrey Security: Chicago, IL 2013-2015**

***Unarmed Security Officer, Cermak Wic Food Center & Catholic Charities building;***

***Sport Events***

***Nursing Home***

***Parking Enforcement***

***Patrol-walking***

***Writing Reports***

Advanced Security Solutions

2015-2017

1645 Birchwood Ave., Des Plaines IL 60018 - Unarmed Guard

- Truck Escorts
- Parking Garage
- Freight Watch
- Game Works
- Entertainment

Uber Driver-2017

Gamma Security- 2018

- Unity Junior High School

Allied Universal Security -2019

Warehouse security officer.

**TECHNICAL SKILLS: MS Office:** Excel, Powerpoint, and Microsoft Word.

**Investigation:** Websites for criminal investigations, digital recordings, and digital cameras.

**LANGUAGE:** Spanish (fluent spoken/written)

English (fluent spoken/written)

Italian (2 years of H.S class spoken/written)