



Kevin Lowery

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Glendale Heights, IL 60139

PROFESSIONAL SUMMARY

Executive-level Business Manager and entrepreneur with experience running start-up and emerging companies. Strong technology and product development expertise. Build strategic business relationships and partnerships. Strong drive with excellent interpersonal, communication and team-building skills.

SKILLS

- 40-65 WPM typing speed
- Administrative support
- MS Office
- Marketing

WORK HISTORY

SHIFT MANAGER *01/2020 to CURRENT*

Arby's | Schaumburg, IL

- Maintained financial accuracy when handling over \$1,000 in revenue each day.
- Entered data into ROI system, implementing tight safeguards to secure financial and personal information.

ASSISTANT MANAGER *01/2018 to 05/2019*

GNC | Chicago, Illinois

- Set and enforced policies focused on increasing team productivity and strengthening operational efficiency.
- Managed opening and closing procedures and recommended changes to enhance efficiency of daily activities.

PERSONAL TRAINER *01/2016 to 12/2018*

XSport Fitness | Crestwood, IL

- Increased Overall Sales by an extra \$1200 per month from my supplement sale production
- Maintained excellent attendance record, consistently arriving to work on time.

EDUCATION

High School Diploma *12/2010*

Thornridge High School, Dolton, IL

- Majored in BENT HOUSE

ACCOMPLISHMENTS

- CEO of RoseGhod LifeStyle LLC

CERTIFICATIONS

ServSafe Certification- Cert #: 18983541 Exam #: 5480

Basset Certification- Trainer License #: 5A-0050576

Bartender/Mixology Certification- Cert #: PBMX100000036865

Food Handlers Card- Cert #: gojh6-i906632

NESTA CPFT, Certificate #: Q23790738

