

# Margarita Orozco

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## Professional Profile

Some professional background skills, knowledge, and industry experiences I have are; I can be active without having a problem no matter what time of day it is or how long it can be, I always think about my actions first, I usually arrive 30 minutes earlier to make my job easier and be ahead, my boss can count on me and trust me, and I am kind and friendly.

## Qualifications

- Quick learner
- Customer needs assessment
- Client-focused
- Patient
- Hard worker
- Responsible
- Respectful

## Relevant Experience

### Management qualified

- I went on training for 2 weeks for Jimmy Johns and I was certified to be the first assistant manager. I've worked for Jimmy Johns for 4 years. I started as a delivery driver and worked myself up to first assistant. I'm currently a service manager in Chipotle. I started as a regular employee and worked up to a service manager. I am also certified as a service manager.

## Management certified

Have management certification certificate from 2 week training for management both for Jimmy Johns and Chipotle.

## **Experience**

Management experience; problem solving, employee trainer, paperwork set up, organizing and maintaining store clean, money handler, and maintaining a healthy working place.

## **Education**

2016 **Westinghouse College Prep** 3223 W Franklin Blvd, Chicago, IL 60624

### **Medical Field Program**

Award for Hustle Academic Achievement Award

3.0 GPA. Graduated already.

2016- Current year **Richard J. Daley Community College** 7500 S Pulaski Rd, Chicago IL 60652

### **Business accounting(economy)**

3.0 GPA

Have not graduated yet.

## **Previous Jobs**

My most recent job of 2021 is working seasonally at an Amazon warehouse where I learned from packaging and different stations throughout the site to handling any issues on the computer as well as giving guidance to drivers with their routes.

1 year experience with customer service at Subway.

4 years with customer service at Jimmy Johns located at 7250 S Cicero Ave, Chicago IL 60629.

Worked for 3 years at Jimmy Johns as first assistant.

Currently working at Chipotle as a service manager located at 7561 S Cicero Ave, Chicago IL 60652.

Used to work weekends at Firehouse Subs located at 11008 S Cicero Ave, Oak Lawn, IL 60453.

## **Tasks**

Language: English and Spanish. Both are fluent.

Software: Microsoft word, Excel, Power point.

Innovative problem solving.

Collaborative team member. Training managers and employees.

Client- focused.

Package handler. Fixing package issues from the computer and any damaged items.

I guide drivers to their correct orders and escort them out the building in a safe manner.