Jalen W. Miller

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OBJECTIVE

To work in an industry where I can improve my skills to the best of my ability and contribute to the company.

SKILLS

Hard Working; Ready to Get Involved

Sharp; Quick Learner

Physical Strength and Stamina

Basic Skills in Microsoft Word, Internet

Experience Handling Hazardous Materials

Dependable

Strong Interpersonal Skills

Organized and Resourceful

EDUCATION

Thornwood High School                                  South Holland, IL

High School Diploma

Graduation Date: June 2015

Edmonds Community College                                  Seattle, WA

Major: Sports Management

2015-2017

WORK EXPERIENCE

Jewel Food Store                                Glen Ellyn, IL

Meat Department Associate                 Jan 2016 – April 2016

• Packaged meat based on customer needs.

• Cleaned and sanitized counters and equipment

• Provided excellent customer service to store patrons

Wal-Mart                                             Plainfield, IL

Seasonal Sales Associate August 2015 – September 2015

• Helped customers check prices on items

• Arranged and categorized products on shelves

• Ensured store was cleaned

UPS Hodgkin, IL

Package Handler January 2017-August 2017

\* Worked on bulk line

\* Packed trucks with packages

\* Ensure packages were shipped to correct areas.

Dart Containment University Park, IL

Package Handler November 2017- April 2018

\* Cleaned the warehouse daily

\* Pack truck trailers

\* Picked orders

2 Men and a Truck Movers Orland Park,IL

Professional Mover May 2018- August 2018

\* Ensure the customers items are well packed and moved safely.

\* Wrap, pad, secure items such as furniture, refrigerators, pianos, etc

\* Move customers out of state

Davis Staffing Oak Lawn, IL August 2018- present

\* General Labor jobs

\* Worked for several warehouses

Youth Football coach/Athletic Director. RoselaNd area/Chicago, IL

* Organize fundAmental drills, games, practice, and any other events.
* Overlook kids from ages 7-14
* Report important issues and questions to Our president.